



Shooting element & provision of equipment is organised by Promatic – subject to separate Risk Assessment Sheet

Standard Risk Assessment checks	Potential hazards?		Risk H M L	What further action is necessary?	Action by whom?	Action by when?	Completed
<p><b>LOCATION</b></p> <ul style="list-style-type: none"> <li>✓ The event is taking place on uneven agricultural land &amp; fields</li> <li>✓ Road crossings</li> </ul>	<ul style="list-style-type: none"> <li>➤ Slips, trips and falls</li> <li>➤ Walking on public road without pavement</li> </ul>		<p>H</p> <p>L</p> <p>?</p>	<p>Promatic briefing will make attendees aware of the dangers associated with the uneven ground. Participants will be accustomed to this hazard &amp; suitably dressed. Minimal traffic on this public road. One road at top of hill is being closed off to ensure no risk to vehicles from stray shot/falling debris. One participant is using a quad-bike to access the stands.</p>	<p>Promatic &amp; Organisers</p>	<p>Day of event</p>	
<p><b>MARSHALLING</b></p> <ul style="list-style-type: none"> <li>✓ Ensure Stewards know what they are doing, timelines, hazards, their own role and location, emergency procedures.</li> <li>✓ Communications</li> </ul>	<ul style="list-style-type: none"> <li>➤ Loss of Control</li> <li>➤ Inadequate emergency response.</li> <li>➤ Delayed emergency response.</li> </ul>		<p>M</p>	<p>Car Park marshalls briefed by TG staff Promatic Safety Briefing for Marshalls All Marshalls &amp; co-ordinators to carry a mobile phone and possibly radios. Line of sight and voice can be used to communicate for much of the event. If poor mobile signal, landline available at Bodnant Estate’s venue to summon emergency services if required.</p>	<p>Fundraisers Promatic</p>	<p>Day of event</p>	
<p><b>CAR PARKING AREA, &amp; VEHICLE MOVEMENTS FOR EVENT</b></p> <ul style="list-style-type: none"> <li>✓ Check entrances and exits are clearly marked and unobstructed</li> <li>✓ Check there is good lighting</li> <li>✓ Ensure there is adequate marshalling</li> </ul>	<ul style="list-style-type: none"> <li>➤ Accidents involving pedestrians</li> <li>➤ Shunts</li> </ul>		<p>L</p>	<p>Hard surface car parking available at Bodnant. Accident risk no higher than during normal car park operation, usual care to be taken. Area to be litter picked following the event. TG event staff on hand all day.</p>	<p>Organisers</p>	<p>Day of event &amp; next day</p>	
<p><b>SHOOTING EVENT on the Bodnant Estate</b></p> <ul style="list-style-type: none"> <li>➤ <b>Control of shooting event, protection of attendees</b></li> </ul>	<p><b>Also subject to Promatic Risk Assessment</b></p> <ul style="list-style-type: none"> <li>➤ Danger from shooting</li> <li>➤ Danger from targets/debris</li> <li>➤ Risk of injury from clay traps</li> <li>➤ Noise</li> </ul>		<p>L</p> <p>M</p> <p>H</p>	<p>To be Risk Assessed &amp; risks controlled by contractor Promatic, but minimum provisions are:</p> <ul style="list-style-type: none"> <li>• Guns not cocked when not shooting</li> <li>• Shotguns ‘broken’ when not in use or not in their cases</li> <li>• Hats to be worn by those on range</li> <li>• Ear defenders when shooting</li> <li>• Ideally safety glasses or other eye protection recommended</li> <li>• Guns always pointing away from public areas or public highway when shooting</li> <li>• Guns always pointing away from shooting party or volunteers/other roles when shooting.</li> </ul>	<p>Promatic (&amp; TG organisers where relevant) to control &amp; advise event attendees</p>	<p>Prior to &amp; Day of event</p>	

				<ul style="list-style-type: none"> <li>• All ammunition to be fibre wad not lead shot</li> <li>• Flying targets to be kept over safe areas where no-one is on ground underneath</li> <li>• If guns returned to shooting party vehicles after shoot (e.g. during lunch) then weapons must be concealed from external view and securely locked away.</li> <li>• AFARP shooting should be concealed from the public highway so as not to cause a distraction to passing motorists</li> <li>• All other participants – volunteers, trap operators, pickers-up etc. – must be able to determine whether live shooting is in progress and in which area – possible use of red flag system?</li> <li>• Promatic &amp; TG event staff must actively control movements of all non-shooting participants to ensure they do not venture into harm's way from shot, falling debris or launching clays or targets</li> <li>• Promatic must ensure no livestock can possibly be hit by shot or falling debris.</li> <li>• Farmers have been advised to move stock.</li> <li>• Shooting party or other attendees should only cross fences or other barriers when and where indicated by Promatic or event representatives.</li> <li>• Most shooting will be uphill towards hillsides to minimise excessive travel of fired shot.</li> <li>• Organisers to check range of fired shot and ensure no habitation in reach.</li> <li>• Promatic responsible for setting up cages and establishing shooting arcs.</li> <li>• TG team will assist by taping off the areas with red and white hazard marker tape as required.</li> </ul>	Local tenant Farmers	Before event	
					Promatic TG event staff	Before event commences	
<b>VENUE –Bodnant Welsh Food – Hayloft Restaurant area</b> <ul style="list-style-type: none"> <li>✓ Check fire exits are clearly marked and unobstructed.</li> <li>✓ Check maximum numbers of people allowed in venue</li> <li>✓ Ensure venue is suitably staffed up &amp; ready (e.g. catering?)</li> </ul> <ul style="list-style-type: none"> <li>✓ Attendees personal possessions</li> </ul>	<ul style="list-style-type: none"> <li>➤ Fire</li> <li>➤ Death</li> </ul> <ul style="list-style-type: none"> <li>➤ Theft/abuse of firearms</li> </ul>		L	<p>Check fire risk assessment for Bodnant Welsh Food.</p> <p>Check all fire exits are clearly marked and unobstructed before &amp; during event.</p> <ul style="list-style-type: none"> <li>• Guns should be secured in attendees' vehicles during lunch – at their own risk</li> </ul>	Organisers  Organisers  Organisers & attendees	<p>Prior to event</p> <p>Prior to &amp; during event</p> <p>During &amp; after event.</p>	

<b>LOCAL HAZARDS</b> ✓ Road traffic	➤ Personal injury		L	Although risk of crossing rural roads is no higher than at any other time, all participants to take extra care when crossing country lanes. Ear defenders should be removed when moving between shooting locations.	Organisers	Briefing prior to & care during event	
<b>HEALTH PRECAUTIONS</b> ✓ Check First Aid provision ✓ Ensure communication ✓	➤ Personal injury ➤ Dehydration ➤ Extreme heat ➤ Exposure to rain or cold		L H	St. John's Ambulance in attendance – 2 vehicles & 3 staff. Tea/Coffee & cold drinks available at start. Additional hot & cold drinks stations under covered shelters being provided near shooting stands. Event is not long enough duration for this to be a substantial hazard. Hot drinks safeguarded in pump-flasks.	Organisers & Venue Management	Prior to event	
<b>OTHER</b> ✓ Toilets ✓ Road Closure – Penrhyd Road – all signage  ✓ Clear-up Volunteers  ✓ Cash & Prizes Safety	➤ Welfare ➤ Safety of locale  ➤ Safety of volunteers  ➤ Risk of theft of valuables		L  M H	Portaloo on Site in between shooting stands. Main toilets in the Bodnant venue.  Highways Dept – Official Signage Company This road closure will prevent damage to vehicles, people and livestock from falling shot and debris. TG staff erecting additional signs explaining reason for road closure on Tues evening. To be briefed on what is expected before commencement. Ideally to wear gloves when collecting fallen debris. Short duration work.  TG Fundraising staff to keep cash received in locked cash boxes which will be continually supervised at event venue; and then transported in HHCH vehicles. Prizes under constant scrutiny before being awarded.	Organisers  Organisers  Organisers  TG Employees  TG Employees	Before event  Before event  On day  After event  During & after event	
<b>ENVIRONMENTAL</b> ✓ Fallen shot  ✓ Clay targets  ✓ Remote control flying targets (Gnats) (provided by separate contractor working for HHCH)	➤ Pollution hazards ➤ Bird/Animal choking/internal damage hazard  ➤ Residual sharp edge hazards left on ground, fuel/propellant/ motor components sprayed over wide area if target impacts, combusts or explodes in air.		M  M  M  L	Fibre-wad shot will be used which is (a) of limited range and (b) biodegradable if not cleared away by volunteers. It is not anticipated that leadshot will be used, but if so quantities will be minimal. Shattered clay targets will dissolve and dissipate in the rain; but largest lumps will be collected by volunteers. Machines are designed to withstand shots and release phosphorus markers if hit. If they shatter on impact, any substantial pieces of debris to be collected by Contractor or Volunteers wearing gloves (risk of splinters/sharp edges from framework or components if not combusted).	Promatic to ensure wadshot used  Volunteers  Contractor  Organisers of Volunteers	On day  After event  Next Day	

✓ <b>Chewing gum</b>	➤ Bird/Animal choking/internal damage hazard			There may be a residual risk of uncombusted propellant. If fuel, this should evaporate quickly. Contractor to advise suitable precautionary measures. Chewing gum unlikely to be used, but if so not to be dropped anywhere on Bodnant Estate. Must be removed to litter bins. A suitable waste receptacle (skip) will be provided for the debris collected by the volunteers, and rubbish sacks.	Organisers		
<b>Insurance cover</b>  Separate insurance policy being arranged with NFU Mutual specific to this event. This prevents any 'grey areas' developing between contractor Promatic's cover and Hope House CH's policy cover. Promatic will continue to insure some features of event on their policy.	Some cover is limited, but policy is specific to the event			Ensure event specific cover exists  Access gates to be chained up overnight to minimise risk of theft from estate of cages, traps etc	TG team  TG Team	Before event  Tues night	
<b>Fundraising regulations (if appropriate)</b>	<b>Licence required</b>			<b>What further action is necessary?</b>	<b>Action by whom?</b>	<b>Action by when?</b>	<b>Completed</b>
✓ If alcohol is being served (free or paid)	➤ Alcohol licence	NA	NA	NA- Responsibility of Bodnant Estate	NA	NA	
✓ If money is being collected from general public on public land	➤ Street collection licence	NA	NA	NA – no public land involved. Some money collection on private land from competitions.	NA	NA	
✓	➤						